

Position Description:

Brown's Creek Watershed District Citizen Advisory Committee (CAC)



Position: Citizen Advisor of the Brown's Creek Watershed District (BCWD)

Type: Volunteer

Term: CAC memberships are renewed annually; no term limits

Time Commitment: CAC members meet on a regular basis. This may include monthly meetings and special topical meetings as needed. Citizen Advisors are expected to attend at least 2/3 of these meetings and show commitment to the duties of the committee.

Reports to: The BCWD Board of Managers

Purpose: The CAC meets four to six times a year to advise the BCWD Board of Managers, to assist in developing programs and activities that help improve and protect the water resources of the BCWD. The CAC fulfills legislative requirements for watershed districts (Minnesota Statutes: Section 103D.331).

Scope of duties: In accordance with Minnesota Statutes § 103D.331, the CAC is organized to advise and assist the Brown's Creek Watershed District Board of Managers on all matters affecting the interests of the watershed, and to make recommendations to the managers on all projects and improvements.

The duties of the CAC include:

- Supporting the mission and goals of the BCWD
- Reviewing and commenting on reports, budgets, activities, programs and projects of the BCWD
- Considering issues pertinent to the functions and purposes of the BCWD; advising in decision-making
- Raising issues of concern from the public
- Providing outreach in the community
- Assisting with coordination of volunteer activities
- Reporting to the Board of Managers on the content of CAC meetings and resulting recommendations.

Membership Policy

Preference is given to applicants who:

- Are residents of the BCWD (check our website for District boundaries or call 651-330-8220 x26)
- Represent a balance of areas across the watershed district, and diversity of backgrounds
- Are property owners, employers or employees in the BCWD

Desired Qualifications:

- Interest in natural resource protection/management, education & outreach, planning, and fulfilling the duties of the CAC
- Ability to serve as a liaison to the BCWD for the area where you live/work
- Ability to work and communicate effectively with others

Benefits:

- Learn more about the watershed and issues facing our land and water resources
- Become an engaged citizen and meet other community-minded people
- Participate in watershed activities and trainings
- Protect the habitats and resources of our watershed district