



1
2 Approved Minutes of the Regular & Annual Meeting of the Brown's Creek Watershed District
3 Board of Managers, Wednesday, January 13, 2021 at 6:30 PM
4

5 *Based on Brown's Creek Watershed District President Craig Leiser's determination pursuant to*
6 *Minnesota Statutes 13D.021, subdivision 1, that it was not prudent to meet in person because of*
7 *health concerns raised by the COVID-19 pandemic, the meeting was held electronically, via*
8 *webcast.*

9
10 **ROLL CALL**

Managers Present:	Others Present:
Craig Leiser, President	Karen Kill, Administrator
Gerald Johnson, Treasurer	Carmen Simonet, Recorder
Klayton Eckles, Vice President	Michael Welch, Smith Partners, BCWD counsel
Charles LeRoux, Secretary	Camilla Correll, EOR, BCWD engineer
	Cameron Blake, BCWD staff
	Paul Fritton, EOR, BCWD engineer
	Ryan Fleming, EOR, BCWD engineer
	Cecilio Olivier, EOR, BCWD engineer
	Jon Whitcomb, Metro East Commercial Real Estate
	Colby Henjum
	Reabar Abdullah, City of Stillwater
	Sean Lynch, resident
	Kevin Schaekel
	Bob Singleton, resident
	Del Miske
	R. Trent, resident
	Matt Woodruff

11
12 **1) Call Annual Meeting to order**
13 Manager Eckles called the Annual Meeting to order at 6:30pm.
14

15 A roll call for attendance was taken.

	Present	Absent
Manager Eckles	X	
Manager Johnson	X	
Manager Leiser	X	
Manager LeRoux	X	

20

1 **Approve Annual Meeting Agenda**

2 **Manager Johnson moved, seconded by Manager LeRoux, to approve the Annual**
 3 **Meeting agenda as presented.**

	Yea	Nay	Abstain	Absent
4 <u>Manager Eckles</u>	X			
5 <u>Manager Johnson</u>	X			
6 <u>Manager Leiser</u>	X			
7 <u>Manager LeRoux</u>	X			
8 <u>Motion carried 4/0.</u>				

10
11 **b) Review 2020 Activities**

12 Administrator Kill noted the list of Brown’s Creek Watershed District 2020
 13 accomplishments in the packet. The list will serve as the starting point of the 2020
 14 Annual Report that will be shared with state and local stakeholders.

15
16 **c) Election of Officers**

17 The manager’s deferred election of officers until a new manager is appointed by the
 18 county to fill the vacancy. A new manager is expected in March.

19
20 **d) Board Subcommittee Appointments**

21 The managers reviewed the subcommittee positions and decided to leave the two
 22 vacancies open until a new manager is appointed. President Leiser offered to be a
 23 temporary fill-in for the Citizen Advisory Committee liaison.

- 24 • Citizen Advisory Committee Liaisons – Vacant and Charles LeRoux as alternate
- 25 • Technical Advisory Committee Liaison – Klayton Eckles
- 26 • East Metro Water Resources Education Program Liaison – Administrator Kill
 27 primary, Gerald Johnson as necessary
- 28 • Best Management Practices Program Subcommittee – Gerald Johnson
- 29 • Bylaws and Policies – Vacant
- 30 • MAWD Board Liaison – Craig Leiser
- 31 • Metro MAWD Liaison – Craig Leiser; alternate Charles LeRoux
- 32 • Lower St Croix One Watershed One Plan - Craig Leiser; alternate Klayton Eckles

33
34 **e) Annual Selection of depository and permit security depository for cash escrows**

35 **Manager Johnson moved, seconded by Manager Eckles, to retain US Bank as**
 36 **the District's official bank. Permit deposit fees and cash escrows will be held in a**
 37 **separate savings account at US Bank. Certificates of deposit will be held at Lake**
 38 **Area Bank. Other financial assurance instruments will be held in a fireproof safe**
 39 **in the BCWD office.**

	Yea	Nay	Abstain	Absent
40 <u>Manager Eckles</u>	X			
41 <u>Manager Johnson</u>	X			
42 <u>Manager Leiser</u>	X			
43 <u>Manager LeRoux</u>	X			
44 <u>Motion carried 4/0.</u>				

1 f) **Annual Selection of Official Newspaper(s)**

2 **Manager Johnson moved, seconded by Manager LeRoux, to retain White Bear**
 3 **Lake Press and the Stillwater Gazette as the District's official newspapers for**
 4 **2021 and the Minnesota State Register for postings for requests for**
 5 **qualifications.**

	Yea	Nay	Abstain	Absent
6 <u>Manager Eckles</u>	<u>X</u>			
7 <u>Manager Johnson</u>	<u>X</u>			
8 <u>Manager Leiser</u>	<u>X</u>			
9 <u>Manager LeRoux</u>	<u>X</u>			
10 <u>Motion carried 4/0.</u>				

11
12
13 g) **Schedule of Regular 2021 meetings**

14 Administrator Kill noted all meetings are scheduled for the second Wednesday of the
 15 month at 6:30pm and will be held online, via webcast:

16 January 13, 2021

17 February 10, 2021

18 March 10, 2021

19 April 14, 2021

20 May 12, 2021

21 June 9, 2021

22 July 14, 2021

23 July 28, 2021 – Special meeting: 2021 Budget Workshop 5-6:30pm

24 August 11, 2021 - Special meeting: 2021 Budget Workshop 5-6:30pm and Regular
 25 Meeting

26 September 8, 2021

27 October 13, 2021

28 November 10, 2021

29 December 8, 2021

30 **Manager Eckles moved, seconded by Manager Johnson, to approve the schedule**
 31 **of the regular and special meetings as presented.**

	Yea	Nay	Abstain	Absent
32 <u>Manager Eckles</u>	<u>X</u>			
33 <u>Manager Johnson</u>	<u>X</u>			
34 <u>Manager Leiser</u>	<u>X</u>			
35 <u>Manager LeRoux</u>	<u>X</u>			
36 <u>Motion carried 4/0.</u>				

37
38
39 h) **Citizen Advisory Committee Membership**

40 Administrator Kill reported all committee members are returning except for Rick
 41 Vanzwol who passed away last year. George Vania has moved to Oak Park Heights
 42 and wants to continue serving.

43 Karen Richtman – Chair

44 Paul Richtman

45 Anne Maule Miller

46 Laurie Mainquist

1 Jyneen Thatcher
2 George Vania
3 Yihong Gao
4 Sapryna Balstad
5 Max Vogel- Stillwater High School
6 Matthew Crain- Stillwater High School
7 Theodore Robinson- Stillwater High School

8 **Manager Leiser moved, seconded by Manager Johnson, to approve the residents**
9 **that have agreed to 2021 membership in the Citizen Advisory Committee.**

	Yea	Nay	Abstain	Absent
<u>Manager Eckles</u>	X			
<u>Manager Johnson</u>	X			
<u>Manager Leiser</u>	X			
<u>Manager LeRoux</u>	X			
<u>Motion carried 4/0.</u>				

16
17 **i) Board Training Plan**

18 The managers reviewed a list of topics for education:

- 19 • Washington County Water Consortium monthly meetings
- 20 • Legislative Water commission monthly meetings
- 21 • MAWD day at the capitol (Feb), summer tour (June), and annual meeting
- 22 (Dec)
- 23 • Metro MAWD quarterly meetings
- 24 • Water Resources Conference (Oct)

25
26 **j) Bylaws and Policies Review**

27 Michael Welch reported the bylaws are in good shape except that the principal place
28 of business may need to be updated if BCWD is no longer able to meet at Family
29 Means. A signed copy of the bylaws is needed but he recommends holding off until a
30 place of business is identified. Mr. Welch recommends leaving the unsigned version
31 on the website until the bylaws are updated as necessary.

32
33 **k) Adjourn annual Meeting**

34 **Manager Johnson moved, seconded by Manager Leiser, to adjourn the annual**
35 **meeting at 6:51 pm.**

	Yea	Nay	Abstain	Absent
<u>Manager Eckles</u>	X			
<u>Manager Johnson</u>	X			
<u>Manager Leiser</u>	X			
<u>Manager LeRoux</u>	X			
<u>Motion carried 4/0.</u>				

41
42 **2) Call Regular Meeting to Order @ 6:30PM**

43 Manager Eckles called the Regular Meeting to order at 6:52PM.
44
45
46

1 3) **Approve Regular Meeting Agenda and Discussion Agenda**
2 **Manager Johnson moved, seconded by Manager LeRoux, to approve the Regular**
3 **Meeting agenda and discussion agenda as presented.**

	Yea	Nay	Abstain	Absent
4 <u>Manager Eckles</u>	X			
5 <u>Manager Johnson</u>	X			
6 <u>Manager Leiser</u>	X			
7 <u>Manager LeRoux</u>	X			
8 <u>Motion carried 4/0.</u>				

9
10
11 4) **Public Comments**
12 There were no public comments.

13
14 5) **Consent Agenda**
15 **Manager LeRoux moved, seconded by Manager Leiser, to approve the consent**
16 **agenda:**

- 17 • **Approve minutes from December 9, 2020 Regular Meeting as presented.**
- 18 • **Accept the permit fee statement as presented.**
- 19 • **Decline to waive liability coverage monetary limits established by Minnesota**
20 **Statutes section 466.04.**
- 21 • **Approve Long Lake flood risk community meeting scope, not to exceed**
22 **\$3,861 from account 923-0002 (Flood Risk Assessment).**

	Yea	Nay	Abstain	Absent
23				
24 <u>Manager Eckles</u>	X			
25 <u>Manager Johnson</u>	X			
26 <u>Manager Leiser</u>	X			
27 <u>Manager LeRoux</u>	X			
28 <u>Motion carried 4/0.</u>				

29
30
31 6) **Treasurer’s Report**
32 a) **Oak Glen Reuse – Pay Request #1 – Board Action**
33 Administrator Kill reported the Oak Glen reuse construction work is going smoothly.
34 The contractor, Northwest Asphalt, is doing a great job.
35 **Manager Johnson moved, seconded by Manager LeRoux, to authorize payment**
36 **of \$234,354.22 to Northwest Asphalt, Inc. for work completed under pay request**
37 **#1 from account 947-0023 (Brown’s Creek - Golf Course Reuse - Oak Glen).**

	Yea	Nay	Abstain	Absent
38				
39				
40 <u>Manager Eckles</u>	X			
41 <u>Manager Johnson</u>	X			
42 <u>Manager Leiser</u>	X			
43 <u>Manager LeRoux</u>	X			
44 <u>Motion carried 4/0.</u>				

1 **b) Review Authorized Funds Spreadsheet**

2 Administrator Kill presented the authorized funds spreadsheet.

3
4 **c) Current Items Payable – Board Action**

5 **Manager Johnson moved, seconded by Manager Leiser, to approve payment of**
6 **bills as presented in the amount of \$344,542.86.**

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
7 Manager Eckles	X			
8 Manager Johnson	X			
9 Manager Leiser	X			
10 Manager LeRoux	X			
11 Motion carried 4/0.				

12
13
14 **7) Permits**

15 **a) 19-05 Central Commons – Board Action**

16 Karen Kill reported on a Central Commons’ request to amend the managers’
17 November 2019 approval of the permit. She said staff have been working with the
18 applicant on a maintenance declaration and financial assurance structure for the
19 permit. Kevin Schaekel is the in-house counsel for Central Commons and noted his
20 agreement with the summary of the request. She stated that the managers have
21 already approved other elements of the amendment request.

22
23 Michael Welch, Smith Partners, said that the draft declaration comports with BCWD
24 rules except that there is flexibility for case-by-case approval of tree removal that the
25 applicant has deleted. Because this change does not incur any shortfall from
26 compliance with BCWD requirements, Mr. Welch said it is not a variance, and the
27 board would simply approve the amendment as to the declaration.

28
29 Mr. Welch also reported on the details of the proposed financial assurance. The
30 applicant has divided the work into three stages, with each sub-permit would
31 authorize only a portion of the project work, and the financial assurance submitted
32 would cover the stormwater-management facilities needed for the associated project
33 work. The proposed structure will also include a 25% assurance beyond the cost of
34 the facilities. The funds will be held by an escrow agent and the administrator would
35 authorize released when work is inspected and found to have been constructed in
36 accordance with plans by the district engineer.

37
38 Manager Eckles noted his approval of relying on the expertise of professional staff
39 rather than requiring Board approval to release the funds.

40
41 Manager LeRoux asked what the motivation was for using an escrow agent instead
42 of BCWD holding the funds. Kevin Schaekel replied it is their standard development
43 practice for a project of this size.

44
45 Manager Eckles asked how BCWD determines when a stormwater facility is
46 complete and the funds get released. Karen Kill said that after the drainage area of a

stormwater feature is built out, as-builts are received, work is verified to be complete as specified, then the financial assurance is released.

Manager Leiser moved, seconded by Manager Johnson, to approve amended permit 19-05 Central Commons including approval of an alteration from the rule-language maintenance requirement in section 4.4.2(c); approve issuance by administrator of each of three subpermits 19-05A, 19-05B and 19-05C on condition of receipt of financial assurance and confirmation by administrator with advice of BCWD engineer and counsel of the sufficiency of financial assurance for each subpermit – not less than 125 percent of the cost of the stormwater facilities required for compliance of the land disturbing activities authorized by the subpermit – and on determination of continued conformance of the permitted work with the plans and designs that were the basis for the conditional approval of permit 19-05 and compliance with permit 19-05 and all applicable BCWD regulatory requirements.

	Yea	Nay	Abstain	Absent
<u>Manager Eckles</u>				
<u>Manager Johnson</u>	X			
<u>Manager Leiser</u>	X			
<u>Manager LeRoux</u>	X			
<u>Motion carried 4/0.</u>				

b) BCWD Permit 20-12 White Pine Ridge – Board Action

Camilla Correll, EOR presented background information on the mapping of the tributary downstream from the diversion structure as a groundwater dependent natural resource. The determination was made using a map of groundwater dependent wetlands, along with field observation of groundwater dependent native vegetation growing in the tributary. Manager Eckles asked how it could have the same protection as Brown’s Creek – a protected trout stream, when it is a man-made ditch, created to divert flow from Long Lake into McKusick Lake. Camilla Correll explained the tributary contains native vegetation that is groundwater dependent and that is considered a natural resource. To protect it from thermal heating impacts it has this designation.

Paul Fritton, EOR reported on the permit review for White Pine Ridge a 9 acre proposed single-family redevelopment located on the north side of 75th Street and adjacent to the Long Lake tributary to Brown’s Creek. The majority of the site drains to the west into the Long Lake tributary to Brown’s Creek and will be treated by either an infiltration or filtration basin. Drainage to the east flows into a landlocked wetland and will be treated by an infiltration basin. A small portion of the site drains north and eventually flows west into the Long Lake tributary.

There is a variance request to locate stormwater facilities partially within the required buffer of the Long Lake tributary. The engineer recommends the Board consider the variance request and approve the application with conditions outlined in

1 the report. Manager LeRoux asked about the criteria for vegetation assessment in the
2 buffer zone. Administrator Kill reported that when the buffer is reviewed, if more
3 than 30% noxious weeds or 10% bare soil are found, the landscape plan needs to be
4 modified to include establishment of native vegetation.

5
6 Michael Welch asked about the financial assurance for the stormwater facilities. Paul
7 Fritton reported this still needs to be worked out. Jon Whitcomb replied, until he has
8 a bid, a placeholder needs to be used to calculate the assurance.

9
10 Jon Whitcomb noted he found the engineer’s review of the permit helpful in
11 understanding BCWD’s project expectations. He asked for further explanation on
12 the buffer zone where it interfaces with the infiltration basin on the north side, over
13 the two lots. Ms. Kill noted the middle zone buffer is to be maintained as native
14 vegetation. The outer zone does not have this restriction and can be lawn.

15
16 Manager Eckles asked about soil de-compaction and where it is taking place on the
17 site. Paul Fritton reported de-compaction will take place everywhere soil has been
18 disturbed which will be the majority of the site.

19
20 Jon Whitcomb asked what the timing is for decompaction. Paul Fritton said that it
21 follows any lot disturbance by construction activity. Karen Kill said that this needs
22 to be communicated to the lot buyers as well as to the builders, so it is not
23 overlooked. Mr. Whitcomb noted the site will be handled by one builder and the
24 information will be passed on. Ms. Kill asked that it be included in the pre-
25 construction meeting.

26 **Manager Leiser moved, seconded by Manager Johnson, to approve permit 20-**
27 **12 White Pine Ridge with the conditions and stipulations outlined in the report**
28 **and to delegate authority to the administrator with advice of legal counsel and**
29 **engineering to determine estimated financial assurance.**

	Yea	Nay	Abstain	Absent
<u>Manager Eckles</u>	X			
<u>Manager Johnson</u>	X			
<u>Manager Leiser</u>	X			
<u>Manager LeRoux</u>	X			
<u>Motion carried 4/0.</u>				

36
37 **8) Projects**

38 **a) Diversion Drainage Sediment Deposit Removal – Stillwater Cost-Share Request**
39 **– Board Action**

40 Administrator Kill reported the city of Stillwater plans to remove sediment building
41 up in McKusick Lake. The city is requesting a cost share on the sediment removal on
42 the north end, which is from stormwater runoff entering the lake from the diversion
43 structure.

44
45 Reabar Abdullah is the city engineer and reported on the project. They hired WSB to
46 investigate, proceeded with inviting four contractors to bid. They received two bids

1 and are proceeding with the low bid from Miller Excavating. The plan is to remove
2 the sediment this winter, hauling it out on the trail that leads to McKusick Road. The
3 contractor plans to reuse it as topsoil and will store it at their excavation pit.
4

5 The managers are supportive of the project though noted they would have liked more
6 lead time to review the information.

7 **Manager LeRoux moved, seconded by Manager Leiser, to authorize the**
8 **administrator, with advice from counsel, to enter into a cost share agreement**
9 **with the city of Stillwater, to remove sediment from McKusick Lake, and to**
10 **authorize expenditure of \$40,000 or 50% of the costs whichever is less, from**
11 **account 940-0000 (MP Program – LGU/Community Demonstration Projects)**
12 **and to transfer the same amount from the cont. reserve into account 940-0000.**

	Yea	Nay	Abstain	Absent
13 <u>Manager Eckles</u>	<u>X</u>			
14 <u>Manager Johnson</u>	<u>X</u>			
15 <u>Manager Leiser</u>	<u>X</u>			
16 <u>Manager LeRoux</u>	<u>X</u>			
17 <u>Motion carried 4/0.</u>				

18
19
20 **b) Kimbro Basin – Presentation**

21 Ryan Fleming, EOR reported on the evaluation of flood mitigation options for the
22 Kimbro basin and the potential costs for the various options. Options range from the
23 most expensive such as relocating the structure, to demolition, installing a flood
24 barrier, elevating the structure, to the least expensive option dry flood proofing. This
25 options includes sealing the basement foundation, installation of perimeter drains,
26 and sump pumps.
27

28 Remapping of the floodplain by the Federal Emergency Management Agency is
29 likely to happen in the near future and needs to be considered when evaluating these
30 options. The critical elevations of the Trent residence located in the Kimbro basin,
31 indicate the structure will eventually be included in the floodplain map and may be
32 required to carry flood insurance.
33

34 Manager Eckles noted the Board needs to think about this at a policy level. BCWD
35 is playing a role in understanding the problem and finding a solution that can be used
36 across the watershed, in partnership with the cities to help individual property
37 owners with flood assistance.
38

39 Manager Eckles invited representatives of the Trent family in attendance to
40 comment. Sean Lynch thanked the Board for the work that has been done
41 investigating the Kimbro basin and appreciates the continued dialogue.
42

43 Administrator Kill gave an update on flood related work, noting there are about a
44 dozen or more homes in a similar situation on Long Lake and BCWD has a
45 community flood meeting planned for the lakeshore residents. The flood assistance

1 program Woodbury had in place has been reviewed as a prototype and funding has
2 been set aside for a potential grant program in 2021.

3
4 Manager Eckles stressed the importance for everyone to have an economic stake in
5 the program. Communities need to join the plan to have access to the funds.
6 Woodbury was a 50/50 split between the city and watershed. The program was
7 available to flood susceptible properties but the property owners had to decide
8 whether to take advantage of the program, weighing an economic decision against
9 risk.

10
11 Manager LeRoux agreed with the need for a policy to guide the level of engagement
12 with helping homeowners.

13
14 Ms. Kill noted the city of Grant, the Trent residence location, has not typically
15 participated in past community programs. Manager Leiser acknowledged this
16 concern and directed the administrator to reach out to the city, first by printing
17 copies of the engineer's report and sending them to the city for their review, and then
18 to follow up to see they can be persuaded to participate. Michael Welch
19 recommended adding a cover letter about the acute problem in Grant and to make
20 them aware that BCWD is looking more broadly with a flood assistance program.
21 Camilla Correll noted she has a correction in the document to make and will provide
22 an updated version for the administrator to print.

23
24 **c) BMP Maintenance 2020 – Update Cameron Blake**

25 Cameron Blake gave an overview of BMP maintenance activity performed by the
26 Washington Conservation District throughout the watershed. Work included
27 vegetation management of raingardens, inspection and maintenance of the iron
28 enhanced sand filter, and sweeping Countryside Auto to extend the life of its
29 infiltration practices.

30
31 **9) New Business**

32 **a) Biennial Service Provider Submittals – Board Action**

33 President Leiser reported on professional service decisions.

34 **(1) Accountant**

35 **Manager Leiser moved, seconded by Manager Johnson, to accept David**
36 **McCord's proposal for 2021-2022 accounting services and to authorize the**
37 **administrator on advice of counsel to enter a two-year service agreement.**

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<u>Manager Eckles</u>	<u>X</u>			
<u>Manager Johnson</u>	<u>X</u>			
<u>Manager Leiser</u>	<u>X</u>			
<u>Manager LeRoux</u>	<u>X</u>			
<u>Motion carried 4/0.</u>				

1 **(2) Auditor**

2 **Manager Leiser moved, seconded by Manager Johnson, to accept the Abdo,**
3 **Eick & Meyers proposal for 2021-2022 auditing services and to authorize the**
4 **administrator on advice of counsel to enter a two-year service agreement**

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
5 <u>Manager Eckles</u>	<u>X</u>			
6 <u>Manager Johnson</u>	<u>X</u>			
7 <u>Manager Leiser</u>	<u>X</u>			
8 <u>Manager LeRoux</u>	<u>X</u>			

9 **Motion carried 4/0.**

10
11
12 **(3) Legal**

13 **Manager Leiser moved, seconded by Manager Johnson, to accept the Smith**
14 **Partners proposal for 2021-2022 legal services and authorize the administrator**
15 **to enter a two-year service agreement**

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
16 <u>Manager Eckles</u>	<u>X</u>			
17 <u>Manager Johnson</u>	<u>X</u>			
18 <u>Manager Leiser</u>	<u>X</u>			
19 <u>Manager LeRoux</u>	<u>X</u>			

20 **Motion carried 4/0.**

21
22
23 **(4) Engineering**

24 The Board discussed the process for solicitation of professional services and
25 some ideas on how to improve it.

26 **Manager Leiser moved, seconded by Manager Johnson, to approve EOR as**
27 **district engineer for 2021-2022 authorize the administrator on advice of counsel**
28 **to enter a two-year service agreement**

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
29 <u>Manager Eckles</u>	<u>X</u>			
30 <u>Manager Johnson</u>	<u>X</u>			
31 <u>Manager Leiser</u>	<u>X</u>			
32 <u>Manager LeRoux</u>	<u>X</u>			

33 **Motion carried 4/0.**

34
35
36 **10) Discussion Agenda – No Action Required**

37 **a) Administrator Updates**

38 Administrator Kill reported she will be posting the Long Lake summary report on the
39 BCWD website.

40
41 **b) Communications & Manager Reports**

42 Manager Johnson plans to follow up with the county on the manager vacancy and the
43 reappointment of Manager Eckles. Michael Welch noted a manager continues in his
44 position until the county appoints a successor.

45
46

1 **c) February 2021 Regular BCWD Board Agenda**

2 No items were suggested.

3
4 **11) Adjournment**

5 **Manager Leiser moved, seconded by Manager Johnson, to adjourn the Regular**
6 **Meeting at 9:46PM.**

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
7 <u>Manager Eckles</u>	<u>X</u>			
8 <u>Manager Johnson</u>	<u>X</u>			
9 <u>Manager Leiser</u>	<u>X</u>			
10 <u>Manager LeRoux</u>	<u>X</u>			
11 <u>Motion carried 4/0</u>				

12
13
14 Respectfully Submitted by

15 Carmen Simonet, Recorder and Charles LeRoux, Recording Secretary