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2 Minutes of the Regular Meeting of the Brown's Creek Watershed District Board of Managers,
3 Wednesday February 13, 2019 at 6:30 PM
4

5 Family Means, 1875 Northwestern Avenue south
6 Stillwater, MN 55082
7

8 **ROLL CALL**

Managers Present:	Others Present:
Craig Leiser, President	Karen Kill, Administrator
Sharon Schwarze, Vice President	Carmen Simonet, Recorder
Gerald Johnson, Treasurer	Michael Welch, Smith Partners, BCWD counsel
Klayton Eckles, 2 nd Vice President	Camilla Correll, EOR, BCWD engineer
	Cameron Blake, BCWD staff
	Emily Johnson, EOR
	Jen Kader, Freshwater Society
	Steve Woods, Freshwater Society
Managers Absent:	Amanda Johnson, Summit Management
Anne Maule Miller, Secretary	Carly Johnson, City of Oak Park Heights
	Kevin Peterson, Washington County Public Works
	Maureen Hoffman, Washington County
	Mike Runk, City of Oak Park Heights

- 9
10 **1) Call Regular Meeting to Order @ 6:30 PM**
11 President Leiser called the Regular Meeting to order at 6:30PM.
12
13 **2) Approve Regular Meeting Agenda and Discussion Agenda**
14 **Manager Johnson moved, seconded by Manager Schwarze, to approve the Regular**
15 **Meeting agenda and discussion agenda as presented. Motion carried, vote 4/0.**
16
17 **3) Public Comments**
18 Meeting attendees introduced themselves to the Board.
19
20 **4) Consent Agenda**
21 **Manager Johnson moved, seconded by Manager Schwarze, to approve the consent**
22 **agenda:**
23
 - **Approve minutes of the January 9, 2019 Regular & Annual Meeting as**
24 **presented.**

- 1 • **Approve minutes of the January 23, 2019 Special Meeting as presented.**
- 2 • **Accept the permit fee statement as presented.**
- 3 • **Approve 2019 Groundwater Monitoring Scope not to exceed \$5,500 (\$2,120**
- 4 **allocated to WCD hours and \$3,380 allocated to EOR hours) from account**
- 5 **942-0007 (Groundwater- measuring inputs to Browns Creek).**
- 6 • **Approve 2019-2020 Legal Services Agreement with Smith Partners.**

7 **Motion carried, vote 4/0.**

8

9 **5) Projects**

- 10 a) **December 12, 2018 Partner Meeting Report– Presentation by Freshwater Society**
- 11 Steve Woods and Jen Kader of the Freshwater Society gave an overview of the
- 12 stakeholder input report from the December 12th workshop. There were 41 attendees
- 13 representing cities, development companies, Washington County, and the watershed
- 14 district. Ms. Kader noted two major areas of challenges and strategies emerged from
- 15 the group discussions at the workshop: interpersonal relationships surrounding
- 16 implementation of rules, and technical issues with the rules. The strategies the
- 17 participants identified to overcome these challenges emphasized the importance of
- 18 collaboration and flexibility. The report summarizes the issues identified by the
- 19 meeting participants and provides a summary of recommendations.

20

21 The managers discussed the report and noted that the recommendations could be

22 more detailed and more directly address the concern of participants to consider

23 changing the rules.

24

25 Mr. Woods emphasized that Freshwater’s role is to capture the December 12, 2018

26 conversation not to make recommendations about what the board should do with the

27 feedback. He agreed that the report could be more explicit in suggestions such as

28 including - investigate making changes to the rules.

29

30 The managers discussed next steps. Manager Eckles suggested a comparative review

31 between BCWD rules and the rules used by other watersheds and the Minimal Impact

32 Design Standards. Manager Schwarze said Camilla Correll, EOR presented this

33 information as part of the process of updating the rules in 2018. President Leiser

34 asked that the presentation be given again. Manager Johnson asked how we can

35 improve the permit process. President Leiser offered ideas to help developers and

36 other users of the rules to better understand them, including adding more information

37 to the rules introduction and providing training sessions throughout the year.

38

39 Ms. Kill noted that concerns with the rules have arisen from redevelopment projects

40 and projects in the area that drains to Long Lake. Many local governments have

41 adopted MIDS and she suggested exploring using MIDS for the Long Lake area.

42 Steve Woods commented that it is not uncommon to have different standards within a

43 watershed district, but the organization needs to explain why and how the rules differ.

44

45 President Leiser asked for comments from the public.

- 1 – Kevin Peterson, Washington County said he’s observed when rules become
- 2 burdensome the impacts are felt by everyone and sees value in standardizing
- 3 when possible.
- 4 – Maureen Hoffman, Washington County stated that she is excited about the
- 5 process.
- 6 – Mike Runk, City of Oak Park Heights remarked on the strengths of the
- 7 Minnesota Pollution Control Agency’s stormwater manual and MIDS.
- 8 – Carly Johnson, City of Oak Park Heights cautioned having different standards
- 9 for different areas of BCWD.
- 10 – Amanda Johnson, Summit Management said that it is encouraging to hear the
- 11 managers acknowledge the need to investigate making changes to the rules.
- 12 – Cameron Blake and Emily Johnson both stressed the importance of the rules
- 13 in protecting the environment and of not losing sight of this goal.

14
15 President Leiser asked the representatives of the county, city and the developer at the
16 meeting to send any additional comments on the report to administrator Kill.

17
18 President Leiser directed the administrator to develop a list of suggestions on next
19 steps, to be used as a framework for discussion at the special meeting February 27th.
20 The goal at the special meeting will be to discuss various strategies and establish a
21 timeline with specific action items.

22
23 **b) Brown’s Creek Conservation Easement Area (110th Street) Restoration**
24 **Grant Agreement – Board Action**

25 Administrator Kill reported on a restoration grant for the Brown’s Creek conservation
26 easement area and the proposed timeline for the work. In 2018 BCWD partnered with
27 Great River Greening to apply for a \$56,200 state grant, with a required \$15,000 cash
28 match by BCWD. Great River Greening was successful in obtaining the funds and
29 will be administering the grant. The management plan and 2018 vegetative survey
30 will be used to guide the restoration work. A spring neighborhood meeting is planned
31 to inform the neighbors on the restoration work and to go over details about what to
32 expect.

33 **Manager Johnson moved, seconded by Manager Schwarze, to authorize the**
34 **administrator to execute the cooperative agreement with Great River Greening**
35 **on behalf of BCWD. Motion carried, voted 4/0.**

36
37 **c) Drone Flight – Brown’s Creek Tributaries – Board Action**

38 **Manager Eckles moved, seconded by Manager Johnson, to authorize**
39 **expenditure not to exceed \$2,286 for a drone flight of the three tributaries of**
40 **Brown’s Creek from account 959-0002 (Resource Assessment – Diversion Tribs**
41 **– Head cut 10 Repair) and to check with the City of Stillwater and the City of**
42 **Oak Park Heights on their availability to conduct a drone flight. Motion carried,**
43 **voted 4/0.**

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1 **6) Treasurer’s Report**

2 **a) Review Authorized Funds Spreadsheet**

3 Administrator Kill presented the authorized funds spreadsheet.

4 **Manager Schwarze moved, seconded by Manager Johnson, to approve the**
5 **authorized funds spreadsheet as presented. Motion carried, vote 4/0.**

6
7 **b) Current Items Payable – Board Action**

8 **Manager Johnson moved, seconded by Manager Eckles, to approve payment of**
9 **bills as presented in the amount of \$107,456.71.**

	Yea	Nay	Abstain	Absent
<u>Manager Eckles</u>	X			
<u>Manager Johnson</u>	X			
<u>Manager Leiser</u>	X			
<u>Manager Maule Miller</u>				X
<u>Manager Schwarze</u>	X			

17 **Motion carried 4/0.**

18
19 Treasurer Johnson reported a total balance of \$1,300,806.90 after payables.

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21 **7) Discussion Agenda – No Action Required**

22 **a) Administrator Updates**

23 Administrator Kill reported on current BCWD activities.

24
25 **b) Communications & Manager Reports**

26 Manager Eckles reported the South Washington Watershed District administrator is
27 willing to meet to discuss the pros and cons of having shared staff.

28
29 President Leiser gave an update on Minnesota Association of Watershed Districts
30 business and he plans to attend the MAWD Legislative Day at the Capitol.

31
32 **c) March 2019 Regular BCWD Board Agenda**

33 No additional items were suggested.

34
35 **8) Adjournment**

36 **Manager Johnson moved, seconded by Manager Eckles, to adjourn the Regular**
37 **Meeting at 8:37PM. Motion carried, vote 4/0.**

38
39 Respectfully Submitted by
40 Carmen Simonet, Recorder and Anne Maule Miller, Recording Secretary