



MEMORANDUM

TO: BCWD Board of Managers
 FROM: Cameron Blake and Karen Kill
 RE: BCWD Apparel Order
 DATE: March 18, 2024

Background:

To enhance public awareness and present a unified image, BCWD has provided for apparel for board managers and staff with the BCWD. BCWD has not ordered apparel since 2006. Managers and staff selected three items at the April board meeting.

Issue

Heritage Embroidery gave the following cost quote for the selected apparel:

Item	Details
Women's and Men's Polo Shirts	\$28
Women's Sleeveless polo shirt	\$20
Quarter Zip- long sleeve	\$36
Rain Jacket	\$63
Insulated Vest	\$93

The items would be set up in an online store for order and delivered to a Board meeting for distribution.

Requested Action:

Consider approval of an apparel order from Heritage Embroidery from 200-4949 Miscellaneous Expense.

Managers: Klay Eckles, President • Gerald Johnson, Treasurer • Celia Wirth, Vice-President
 • Chuck LeRoux, 2nd Vice-President • Debra Sahulka, Secretary