



MEMORANDUM

TO: BCWD Board of Managers
 FROM: Cameron Blake
 RE: Brown's Creek Restoration Project Postcard Mailing
 DATE: May 3, 2024

Background:

The Brown's Creek Restoration Project is beginning this spring. Due to the public nature of the project it would be beneficial to provide information in multiple ways to residents who live in the nearby neighborhoods. Educational signage has already been designed and posted along the project site. This same graphic could be mailed as a postcard to nearby neighborhoods.

Issue:

Stillwater Printing gave the following cost quote for postcard printing and mailing:

Item	Details
Postcard printing	\$688
Bulk mailing for approx. 1500 residents	\$540
Total	\$1228

Requested Action:

Approve public notice for Brown's Creek Restoration Project not to exceed \$1500 from account 947-0022.

Managers: Klay Eckles, President • Gerald Johnson, Treasurer • Celia Wirth, Vice-President
 • Chuck LeRoux, 2nd Vice-President • Debra Sahulka, Secretary