



MEMORANDUM

TO: Brown's Creek Watershed District Board
FROM: Karen Kill
RE: Rule Facilitation Recommendation
DATE: July 8, 2024

Background:

The BCWD board has previously expressed interested in a rule review and possible revision to be incorporated into the watershed management plan update process, but the parameters of that have not been defined. Camilla Correll and I met with three organizations to verbally discuss our needs and were open to the organization's or individual's expertise on how best to structure.

Generally, we requested that the following be included:

Facilitation Meeting #1 (September 2024?) - Thinking we would have a stakeholder meeting to define what's working, what's not, and how we might get there. Looking for help with agenda development, developing stakeholder messaging, and meeting facilitation to encourage feedback and ensure the conversation stays focused, constructive and inclusive. BCWD will define stakeholders and do actual outreach. BCWD would/could give background presentation at meeting to set stage.

Summarize/analyze input– Summary report of stakeholder feedback, ensuring all stakeholder voices are accurately represented.

TAC Meeting (October 2024) and Board Workshop (November 2024) - presentation of report/summary to Board in workshop to determine their side rails on rule changes based on input

Facilitation Meeting #2 (January 2025)– meet with stakeholders to share what we heard and next steps

Internal Planning meetings (3?) - Likely would need an internal planning meetings prior to two stakeholder meetings and board workshop.

Issue:

BCWD received three proposals for Board consideration.

Requested Action:

Recommend accepting the proposal from Beth Carreno and authorize the administrator to enter into a contract for services upon advice from counsel.

Managers:

Klayton Eckles, President • Celia Wirth, Vice-President • Debra Sahulka, Secretary • Gerald Johnson, Treasurer • Chuck LeRoux