

<b>Project Name</b>	BCWD Watershed Management Plan Update	<b>Date</b>	12-20-2024
<b>To / Contact info</b>	BCWD Board of Managers		
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<b>From / Contact info</b>	Alexander Furneaux <afurneaux@eorinc.com>		
<b>Regarding</b>	WMP Update 2025 Schedule		

**Background**

During the BCWD’s December 11<sup>th</sup>, 2024 meeting, the Board requested that Emmons and Olivier Resources Inc. (EOR) prepare an updated timeline for the development and review of the Watershed Management Plan (WMP) Update. The Board requested an updated timeline that provides a less intense schedule for Board review with the desired intent to keep Board meeting timing manageable (i.e., updates that are between 60-90 minutes in length). The Board also expressed the desire to understand the implications of adjusting the schedule, and the requirements outlined by State statute for the review process.

This memorandum presents a revised plan development schedule and concludes with options for when the meetings should take place (i.e., before existing Board meetings or as additional Board Workshops). District staff is seeking the Board’s approval of the proposed meeting schedule.

**Watershed Management Plan Update 2025-2026 Schedule**

The 2025-2026 schedule is being presented in two phases: the schedule for finalizing the draft watershed management plan and the schedule for the formal plan review process.

*Plan Development*

Month	Meeting Type	Meeting Date	WMP Purpose
January	Board Meeting	January 8 <sup>th</sup> , 2025	To review the feedback received at the November Regulatory Program Workshop.
February	Board Meeting	February 12 <sup>th</sup> , 2025 <i>Proposing to start early for a WMP Update item from 5-6:30pm</i>	To review the revised Issue sections for: <ul style="list-style-type: none"> <li>• Ecological Health</li> <li>• Erosion and Sediment Control (being reviewed by the Board before the TAC)</li> </ul>
	CAC Meeting	February 10 <sup>th</sup> , 2025	<i>No Update.</i>
	TAC Meeting	February 25 <sup>th</sup> , 2025	To provide input on the Issue sections for: <ul style="list-style-type: none"> <li>• Groundwater Management</li> <li>• Floodplain Management (including results from the update H/H model)</li> <li>• Erosion and Sediment Control</li> </ul>

Month	Meeting Type	Meeting Date	WMP Purpose
<b>March</b>	Board Meeting	March 12 <sup>th</sup> , 2025 <i>Proposing to start early for a WMP Update item from 5-6:30pm</i>	To review the revised Issue sections for: <ul style="list-style-type: none"> <li>• Groundwater Management</li> <li>• Floodplain Management</li> </ul>
<b>April</b>	Board Meeting	April 9 <sup>th</sup> , 2025 <i>Consider Option 1 or Option 2</i>	Part 1 of the Implementation Plan conversation will focus on reviewing historical expenditures and current activities within the plan. Discussion will focus on understanding the Board's direction on what types of implementation actions to fund and at what scale. New implementation actions will then be prepared for review in Part 2 in May 2025.
	CAC Meeting	April 7 <sup>th</sup> , 2025	Workshop to identify potential new implementation actions for the Plan.
	TAC Meeting	April 22 <sup>nd</sup> , 2025	
<b>May</b>	Board Meeting	May 14 <sup>th</sup> , 2025 <i>Consider Option 1 or Option 2</i>	Part 2 of the Implementation Plan conversation will review the proposed new actions and present an overview of the financial implication of these changes based on the priorities identified in Part 1.
<b>June</b>	Board Meeting	June 11 <sup>th</sup> , 2025	<i>Board meeting dedicated to the review of the 2026 budget. No WMP Update.</i>
	CAC Meeting	June 9 <sup>th</sup> , 2025	The draft Plan will be presented to the CAC and TAC for their review.
	TAC Meeting	June 17 <sup>th</sup> , 2025	
<b>July</b>	Board Meeting	July 9 <sup>th</sup> , 2025	Approval of the draft Plan by the Board is required to initiate the statutory requirements of the Plan review process.

### Plan Review

Once the Board has approved the draft Plan, the Plan review process outlined in Minnesota Statute 103D.401 provides the opportunity to receive comments on the Plan. The following schedule assumes that the 60-day review period begins July 23<sup>rd</sup>, 2025.

Review Step	Who	Start Date	End Date
<b>60-day Review</b>	All counties, the Metropolitan Council, the state review agencies, the BWSR, soil and water conservation districts, towns, and statutory and home rule charter cities having territory within the watershed.	July 23 <sup>rd</sup> , 2025 <i>Assuming Board approval of the draft Plan on July 9<sup>th</sup>, with time for EOR to incorporate any conditions of approval.</i>	September 21, 2025
<b>Response to 60-Day Review Comments</b>	BCWD Staff and District Engineer	September 21, 2025	October 4 <sup>th</sup> , 2025 <i>Assuming an October 14<sup>th</sup> public hearing at the Board meeting, all comments must receive a response from staff by this date.</i>
<b>Public Hearing (Board Meeting)</b>	BCWD Board	October 14 <sup>th</sup> , 2025 <i>No sooner than 14 days after the 60-day review period.</i>	October 14 <sup>th</sup> , 2025
<b>Incorporation of Public Hearing Comments</b>	BCWD Staff and District Engineer	October 15 <sup>th</sup> , 2025	November 12 <sup>th</sup> , 2025 <i>May be able to compress this timeline depending on the quantity of comments.</i>
<b>Submission for Final Review</b>	Metropolitan Council, the state review agencies, and the BWSR	November 13 <sup>th</sup> , 2025 <i>Following Board approval at the November 12<sup>h</sup> meeting of any changes in response to comments from the Public Hearing.</i>	Assume 3-week review, December 3, 2025  As late as, February 11, 2026 <i>BWSR Review within 90 days of submission</i>
<b>Adoption of the Plan</b>	BCWD Board	Contingent on BWSR review response.	Assume adopt at the next earliest possible Board meeting, January 2026  As late as, June 11, 2026 (or the June 2026 Board meeting) <i>Within 120 days of BWSR review</i>

### Board Action - Options

Option 1 – start February, March, April and May meetings at 5pm and review content from 5:00 – 6:30 p.m. The regular Board meeting would begin at 6:30 p.m.

Option 2 – start February and March meetings at 5pm and review content from 5:00 – 6:30 p.m. The regular Board meeting would begin at 6:30 p.m. Instead of the two discussions in April and May on the implementation plan, schedule one 4-hour special meeting for the development of the implementation plan in late April/early May after the CAC and TAC have provided input.

### Board Action

1. Select the option (1 or 2) that the Board would like to implement and approve the proposed revisions to the watershed management plan update schedule.