MEMORANDUM

TO: Brown's Creek Watershed District Board

FROM: Karen Kill

RE: Recommendation for Award of Project – 110th Street Prescribed Burn

DATE: March 12, 2025

Background

The purpose of this memo is to provide the board with recommendation and board action for selecting a contractor to conduct a 0.17 acre prescribed burn at the Brown's Creek Conservation Easement Area/110th Street property owned by BCWD. Funds from the prescribed burn are part of the HELP grant for vegetative restoration.

Quote Summary

Company	Total Cost
Edge Ecosystems	\$1,400.00
Prairie Restorations, Inc.	\$2,170.00
Landbridge Ecological, Inc.	\$2,500.00

A total of <u>three</u> quotes were received and the lowest quote was from <u>Edge Ecosystems</u> with a total of \$1,400.00. The Washington Conservation District's cost estimate for the prescribed burn was \$2,000.00.

Review of Apparent Lowest quote

Review of the submitted quotes was performed by Tara Kelly at the Washington Conservation District. After review of the three submitted quotes, it has been determined that all three contractors are capable of complete the tasks and meeting the insurance requirements outlined in the RFP.

Board Action

Authorize the administrator to contract with Edge Ecosystems not to exceed \$1,400 from account 935-0002 upon advice of counsel to conduct the prescribed burn at the Brown's Creek Conservation Easement Area.