



BROWN'S CREEK WATERSHED DISTRICT

Preserving the integrity of the watershed for future generations
www.bcwd.org | 455 Hayward Ave N, Oakdale, MN 55128 | 651-330-8220

1 **DRAFT Minutes of the regular meeting of the Brown's Creek Watershed District Board of**
2 **Managers, Wednesday April 8, 2026**

3 **Roll call**

Managers Present:	Others Present:
Chuck LeRoux, Vice President	Karen Kill, BCWD administrator
Celia Wirth, Treasurer	Hannah Peterson, BCWD communications and project assistant
Griffin Brod, Manager	Michael Welch, Smith Partners, BCWD counsel
Luke Mattson, Manager	Camilla Correll, EOR, BCWD engineer
Manager Absent:	
Klayton Eckles, President	

4 **1) Call to order**

5 Vice President Chuck LeRoux called the regular meeting to order at 6:31 p.m.

6 **2) Approve agenda**

7 **Manager Wirth moved, seconded by Manager Brod, to approve the agenda as presented.**

8 **Motion carried 4/0.**

9 **3) Public comments**

10 There were no public comments.

11 **4) Consent agenda**

12 Karen Kill requested removing item 4c, accept authorized funds spreadsheet and approve revised
13 2026 budget as presented; Luke Mattson requested removing item 4e, authorize staff and manager
14 registration and manager per diem for the Workshop on the Water July 30, 2026; and Michael
15 Welch requested removing item 4h, authorize administrator to execute on advice of counsel the
16 Washington County aquatic invasive species prevention aid funds grant in the amount of \$4,000 to
17 treat curly leaf pondweed on South School Section Lake and conduct a post-treatment survey, from
18 the consent agenda for discussion.

19 **a) Approve minutes of the March 11, 2026, regular meeting as presented**

20 **b) Accept Permit Fee Statement as presented**

21 **d) Authorize the payment of bills as presented, totaling \$69,466.61**

22 **f) Authorize Emmons and Olivier Resources scope of work for vegetative maintenance not to**
23 **exceed \$41,887, including \$41,387 as a subcontract with Natural Shores Technology**

24 **g) Authorize administrator to execute on advice of counsel an agreement with PLM Lake & Land**
25 **Management Corp for treatment of curly leaf pondweed in South School Section Lake not to**
26 **exceed \$3,472.08**

27 **i) Authorize distribution of the annual report**

28 **Manager Wirth moved, seconded by Manager Mattson, to approve the consent agenda as**
29 **amended. Motion carried 4/0.**

30

1 c) **Accept Authorized Funds Spreadsheet and approve revised 2026 Budget as presented**

2 Ms. Kill explained changes to carry-forward funds in the 2026 budget, highlighted in the
3 spreadsheet in the packet.

4 **Manager Wirth moved, seconded by Manager Brod, to approve the revised 2026 budget as**
5 **presented. Motion carried 4/0.**

6 e) **Authorize staff and manager registration and manager per diem for the Workshop on the**
7 **Water July 30, 2026**

8 Ms. Kill shared that managers may register and request reimbursement or request staff to
9 register them. Managers Wirth and Mattson expressed interest in attending.

10 **Manager Wirth moved, seconded by Manager Mattson, to authorize staff and manager**
11 **registration and manager per diem for the Workshop on the Water. Motion carried 4/0.**

12 h) **Authorize the administrator to execute, on advice of counsel, the Washington County aquatic**
13 **invasive species prevention aid funds grant in the amount of \$4,000 to treat curly-leaf**
14 **pondweed on South School Section Lake and conduct a post-treatment survey.**

15 Mr. Welch said Washington County has insurance requirements that appear to be inconsistent
16 with the specifics in BCWD's contract for the work. He said that the proposed authorization of
17 execution of the grant agreement if proposed with the understand that staff and counsel are
18 still working on insurance requirements.

19 **Manager Mattson moved, seconded by Manager Brod, to authorize the administrator to**
20 **execute, on advice of counsel, an agreement with Washington County for an aquatic invasive**
21 **species prevention grant in the amount of \$4,000 to treat curly-leaf pondweed on South**
22 **School Section Lake and conduct a post-treatment survey. Motion carried 4/0.**

23 **5) Permitting**

24 a) **BCWD Permit 24-18 Washington County 15B Frontage Road amendment**

25 Ms. Kill explained that Washington County has requested to amend its permit to remove the
26 stipulation, requiring the county to provide stormwater treatment if Central Commons does not
27 build a proposed stormwater facility. She said that Central Commons has now constructed the
28 required basin, obviating the condition.

29 **Manager Mattson moved, seconded by Manager Wirth, to approve the Washington County**
30 **permit amendment 24-18 by removing stipulation four. Motion carried 4/0.**

31 **6) Projects**

32 a) **Maintenance – Iron Enhanced Sand Filter Task 3**

33 Camilla Correl said Task 3 as presented at the March regular meeting has now been broken
34 down into three subtasks, as presented in the updated memo. BCWD would take the lead on
35 coordination with the City of Stillwater, and EOR would complete a feasibility study and bring
36 recommendations to the managers prior to the request for quote process. The managers
37 discussed the typical lifespan of iron-enhanced sand filters and media disposal.

38 **Manager Mattson moved, seconded by Manager Brod, to authorize the Emmons and Olivier**
39 **Resources scope of work for subtask 3.2, stormwater maintenance and enhancement scoping,**
40 **not to exceed \$13,515 from account 948-0000. Motion carried 4/0.**

41 **7) Discussion agenda**

42 a) **Updates**

43

1 **i) Administrator**
2 Ms. Kill said that an application had been submitted for the Minnesota Department of
3 Health Groundwater Protection Initiative Grant, and she shared the annual reporting
4 requirements. Hannah Peterson said that the newsletter would be sent to homeowners in
5 May and asked the managers to send her any feedback. Ms. Kill and Ms. Peterson shared
6 what they learned at the stormwater pond symposium.

7 **ii) Legal**
8 Mr. Welch asked the managers if they had any resolutions to bring to Minnesota
9 Watersheds. He said that there is still work being done on chloride and mentioned a bill in
10 the works to require long-term planning for capital improvement projects when state funds
11 are being utilized.

12 **iii) Engineer**
13 Ms. Correll shared that she attended a conference in Canada and connected with a
14 community there that had started to develop an integrated groundwater framework similar
15 to what BCWD is hoping to develop in its 2027-36 plan. She also said that Jimmy Marty
16 would be leading a workshop this summer about soft water plant communities, like what he
17 found in the Brown’s Creek Watershed. Manager Wirth expressed interest in attending.

18 **iv) Managers**
19 Manager Wirth asked about the results of the Bass Lake lead testing, and Ms. Kill said the
20 testing produced no results inconsistent with state standards.

21 **b) May 2026 Regular Meeting Agenda**
22 Ms. Kill and the managers discussed the watershed management plan update process. They
23 decided that the comments and responses would be brought to the May regular meeting and a
24 public hearing would be scheduled for the June regular meeting.

25 **8) Adjournment**
26 Manager Mattson moved, seconded by Manager Wirth, to adjourn the regular meeting at
27 7:48 p.m. Motion carried 4/0.

28 Respectfully submitted by
29 Hannah Peterson, BCWD staff and Griffin Brod, Secretary *pro tem*