



BROWN'S CREEK WATERSHED DISTRICT

Preserving the integrity of the watershed for future generations

www.bcwd.org | 455 Hayward Ave N, Oakdale, MN 55128 | 651-330-8220

MEMORANDUM

TO: Brown's Creek Watershed District Board
FROM: Hannah Peterson
RE: Upcoming Event Expenses
DATE: July 7, 2026

Background

The approved 2017-2026 BCWD Watershed Management Plan placed a high priority on watershed education and outreach and calls for an annual community event. The Community Advisory Committee and Bird City Stillwater have assisted in the planning of an event for Saturday, September 19, 2026, from 10am-1pm at Brown's Creek Park in Stillwater. The activities will be similar to previous years with a few additional organizations.

Additionally, the approved event to celebrate and connect to the health of Long Lake, in partnership with A House Unbuilt and three participating artists, will take place on Saturday, July 25, 2026, from 10am-2pm. In addition to the contract with A House Unbuilt, there are a few additional expenses required to help make the event a great experience for everyone involved.

Estimated Costs

Expense	Event	Details	Est. Cost
Stillwater Event Fee	Both	Application and Deposit	\$250
Postcards	Long Lake	To Croixwood Neighborhood	\$650
Porta Potties	Long Lake	Two with hand sanitizer	\$400
Raptor Show	Community	UMN Raptor Center	\$250
Live music	Community	Sammie Cohen & Partner	\$300
Promotion	Community	Peachjar and Facebook	\$500
Ice Cream	Community	Prepackaged and Dry Ice	\$200
Volunteer Refreshments	Both	Brueggers Bagels	\$300
Event Signage	Both	Banner/Yard Signs	\$400
Misc.	Both	Candy/Craft Supplies/etc.	\$400
Total			\$3,650

Requested Action

Authorize the BCWD event expenses not to exceed \$3,650 from account 910-0000.

Managers:

Klay Eckles, President | Chuck LeRoux, Vice President | Celia Wirth, Treasurer
Luke Mattson, Secretary | Griffin Brod, 2nd Vice President